

FORMS and PETITIONS

CHAPTER V
FORMS AND PETITIONS

FOR LODGE MINUTES
Prepared by Authority of the Grand Lodge

Section 5.01 (The following are suggested forms for Lodge minutes. The black type lines are not part of the minutes, but placed there as a ready guide to the Secretary in search for form for particular items of business, etc., to be recorded. The numerals ("1," "2," "3," etc.) refer to the instructions which immediately follow this form of minutes.)

Hall of _____ Lodge No _____, A.F. & A.M
Minn _____, A.D. 20 _____, A. L. 60 _____.

Officers Present¹

Bro. A—R—,
Bro. C—D—,
Bro. E—F—,
Bro. G—H—,
Bro. I—J—,
Bro. K—L—,
Bro. M—N—,
Bro. O—P—,
Bro. Q—R—,
Bro. S—T—,
Bro. U—V—,
Bro. W—X—,
Bro. Y—Z—,

Master
Senior Warden
Junior Warden
Treasurer
Secretary
Senior Deacon
Junior Deacon
Chaplain
Marshal
Senior Steward
Junior Steward
Organist
Tyler

Members Present²

Bros. A — B—, C—D—, E—F—, G—H—, etc.

Visiting Brethren²

Bro. A—B—, of _____ Lodge, No _____, N. Y.,
Bro. C—D—, of _____ Lodge, No _____, Wisc., etc.

Master Mason Lodge.

The Lodge was opened in form³, at _____ o'clock p.m. on
the third degree.

Minutes Read.

The minutes of the last Stated Communication (and of the special of _____ and _____) were read for information (add, "and approved," if not approved before.⁴)

Letter Read.

A communication from _____ was read and _____

Petition of A__B__ for Degrees.

The petition of A—B—(full name⁵), age___, occupation _____; born in _____ State of _____; residence _____; for the mysteries of Masonry, accompanied by the required fee and recommended by Bros. A__B__ and C__ D__, was read and referred to a committee as required by law.

Petition of A__B__ for Membership.

The petition for affiliation of Bro. A__B__, accompanied by his demit⁶ (or "certificate of non-affiliation") from _____ Lodge, No. ___ of _____ N. Y., and recommended by Bros. A__ B__ and C__ D__.

Petition of A__B__ for Reinstatement.

The petition for reinstatement to membership of Bro. A— B—, who has been stricken from the roll of this Lodge, accompanied by receipt for all arrears of dues, and recommended by Bros. A—B—and C—D—.

Report on A—B—Elected.

The reports of the committee on the petition of A—B— for the mysteries of Masonry (or for affiliation or reinstatement) were read, whereupon the ballots were spread, and he was declared duly elected (or rejected).⁷

Further Time.

The Secretary announced that the committee on the petition of A—B— for the mysteries of Masonry (or Bro. C—D—for affiliation or reinstatement) asked for further time, which was granted.

Accepting Majority Report.

The Secretary announced that a majority of the committee on the petition of A—B— for the mysteries of Masonry (or Bro. C—D—for affiliation or reinstatement) had handed him their reports—the other member of the committee not having been heard

from (or "requesting further time"). The Lodge thereupon voted to receive the reports of the majority and discharged the committee; the reports were read, whereupon the ballots were spread, etc., (or "the Lodge insisted upon a report from the full committee and gave them further time").

Bills Approved.

The following bills referred to the Finance Committee were reported by it correct and, on motion, were ordered paid:

Bill of A—B—for—\$, etc.

Report on Charity.

The Committee on Charity reported that it had investigated the case of Bro. A—B— (or of Mrs. ~ , widow of Bro. C—D—), referred to it and found him (or her, or family) in indigent circumstances, and recommended that \$— be appropriated for (his or her, or their) relief to be disbursed by it. Report was adopted, and a warrant for same ordered to be drawn.

Charity Cases.

The Committee on Charity reported that, since the last Stated Communication, it had drawn from the Treasurer \$ ~ , as authorized by the by-laws, for the relief of Bro. A—B— (or Bro. C—D— of ~ Lodge, No.—, of ~), (or the widow of Bro. E—F—), the case being urgent, which action was approved; (or that it had advanced \$— for the relief of, etc., and asked that it be refunded by an order on the Treasurer. On motion, it was so ordered.)

C—D—III.

Bro. A—B—announced that Bro. C—D—was dangerously ill and required watchers. The Master called for volunteers to sit up with the Brother, and several Brethren arranged to do so.

Difficulty Adjusted—Charges Ordered.

The special committee to whom was referred the alleged difficulty between two (2) Brethren of this Lodge, reported that (through their efforts a reconciliation had been effected; or that they had been unable to effect a reconciliation, and recommended that the Junior Warden be instructed to prefer charges against Bro. A—B—for unmasonic conduct). Report adopted.

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Delinquent on Dues.

The Secretary reported the following Brethren in arrears for dues for over one (1) year: A—B— for \$—; C—D— \$—, etc.

Brother— gave notice, etc. (See form of notice of motion to strike Section 5.19.) The Secretary was ordered to notify immediately each of the above named Brethren by mail of the proposed action.

Notices Sent.

The Secretary reported that notice had been mailed to the members in arrears for dues, as ordered at the last Stated Communication, except to Bro. C—H—, whose residence was unknown, and that the following Brethren had since then paid all arrears of dues, viz., Bros. A—B—, C—D—, etc.

Dues Remitted.

Bros. S—T— made a verbal (or sent a written) statement, explaining his inability to pay at present. On motion, his dues were remitted (or he was given further time). E—F—

Stricken From Roll.

On Motion~ Bro. E—F— was stricken from the roll for nonpayment of dues, he being more than one (1) year in arrears.

Bro. A—B— Demitted.

Bro. A—B— stated, in writing (or verbally) his desire to withdraw from membership, and asked for a demit. His dues being paid to date, and he being clear on the books of all charges, the Master declared him withdrawn, and ordered a demit to be issued as requested.

Annual Report of Finance Committee.

The Finance Committee presented its annual report, which was read, accepted and ordered placed on file. The following is a summary (or "as follows"):

Resolution of J—H—.

Bro. J—H— offered the following resolution:
Resolved, etc.

Amendment.

Bro. C—D—moved to amend (by inserting ~ ; or
striking out and inserting ~

Amendment (adopted or rejected).

Resolution (adopted as amended, or rejected, or referred to a special or standing committee).

Motion.

Motion of J—R—that _____ was adopted (or, "as amended").
On motion of Bro. J—P—it was ordered, that, etc.

Charges Against Bro. P—R—.

Bro. W—M—, Junior Warden, presented charges and specifications against Bro. P—R—for unmasonic conduct which were filed.

Summons to Bro. J—H—For Failure to Obey Summons.

Brother J—H—, having failed to appear in answer to a summons to attend the Lodge trial upon the _____ day of _____ 20—, and not having been excused therefor by the Lodge, it was ordered that a summons issue to the Brother to appear at the Stated Communication to be held on the _____ day of _____, 20— and show cause why he should not be punished for such failure to obey the summons, as for a contempt.

Trial of Bro. J—H—for Failure to Obey Summons.

This being the Stated Communication at which Brother J— H—was summoned to show cause why he should not be punished for failure to obey the summons to a Lodge trial, and he being present he was directed by the Worshipful Master to state why he had so failed to obey such summons. The Brother thereupon stated as follows: and was thereafter questioned by Brethren of the Lodge present, through the Master. He was then directed to retire to the ante-room, and the Lodge proceeded to consider and act upon his answers. It was thereupon voted that it is the judgment of the Lodge that Brother J—H—be suspended from the rights and privileges of Masonry for a period of three (3) months (or such other penalty as may have been voted, reprimand or otherwise. If the judgment be that he be reprimanded and the Brother is in the ante-room, he will be now produced before the Master, informed of the judgment of the Lodge, and unless he gives oral notice of an appeal, will be then and there reprimanded by the Master.)

Annual Election.

This being the time for the annual election of officers, the Master appointed as tellers, Brothers A—B—, C—D— and E— F—. Ballots were ordered and resulted in the election of the following Brethren to the offices respectively named, viz.:

Annual Election by Dispensation.

The annual election of officers not having been held at the time fixed by law, and a dispensation from the Grand Master having been obtained authorizing the holding of such election at this time (then as in the last above paragraph after "officers").

Special Election.

There being a vacancy in the office of Secretary (or "Treasurer") and notice having been given for an election at this time to fill the vacancy, the Master appointed as tellers (then as above). Ballots were ordered and resulted in the election of _____ as Secretary (or "Treasurer").

The Lodge was called from labor to refreshment.

Conferring Degrees E.A. Lodge Opened.

The Lodge was opened in form on the first degree by Brother A—B—, as Master (and the other stations according to the fact if any changes).

C—D—Initiated.

Mr. C—D—having complied with our by-laws, was introduced and initiated in due form.

G—H—Examined in First Degree.

Bro. G—H—was examined as to his proficiency in the First Degree.

Called Off.

The Lodge was called from labor to refreshment.

Fellow Craft Lodge Opened.

The Lodge was opened in form on the Second Degree.

Brother _____, as Master (and the other stations according to the fact).

G—H—passed.

Bro. G—H—having complied with our by-laws, and having passed a satisfactory examination in open Lodge, as to his proficiency in the preceding degree, was introduced and passed to the degree of Fellow Craft in due form.

L—M—Examined in Second Degree.

Bro. L—M—was examined as to his proficiency in the Second Degree.

Called Off.

The Lodge was called from labor to refreshment.

Called to Labor on Third Degree.

The Lodge was called from refreshment to labor on the Third Degree.

L—M—Raised.

Bro. L—M—having complied with our by-laws, and having passed a satisfactory examination in open Lodge as to his proficiency in the preceding degree, was introduced and raised to the sublime degree of Master Mason in due form.

Minutes Read.

Minutes of this meeting read and approved. **Closed.** No further business appearing, the Lodge was closed in form at _____o'clock, peace and harmony prevailing.⁹

Receipts of the Evening¹⁰

Fee for degree of Entered Apprentice from Bro _____	\$ _____
Fee for degree of Fellow Craft from Bro _____	_____
Fee for degree of Master Mason from Bro. _____	_____
Dues—Bro. A—B—, \$ _____; Bro. C—D—, \$ _____; Bro. E—F—, \$ _____; etc	
Total receipts	\$ _____

Attest:

T—M—,
Secretary

L—M—,
Master

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Instructions

1. If a Brother is acting for an absent officer, write "as" before the title.

 2. Enter the names of all present, except where the attendance is very large; in which case, after naming a few members, add "and about _____ others" if the Grand Master or another elective Grand officer, or a distinguished Mason from abroad visits the Lodge, state the particulars of his reception and make note of remarks made.

 3. When the Master, or a Warden or a Past Master presides, the Lodge is said to be opened "in form"; when the Deputy Grand Master, a Grand Warden or the Grand Master's proxy presides, it is said to be opened in "due form," and when the Grand Master presides, it is said to be opened in "ample form."

 4. The minutes of each meeting in substance should be read at the close, corrected if necessary, and duly approved. Then, if kept on loose paper, the Secretary should before the next Stated Communication write them up neatly and correctly in the minute book, following these forms where applicable. The loose paper notes should be preserved until after the minutes recorded in minute form are read to the Lodge. At the next Stated Communication they will be read for information, corrected if found inaccurate and signed by the Master.

Any correction of the minutes then made must be made to show in the minutes of the Communication at which the correction was made, and never by erasure, interlineation or delineation of the minutes themselves after they are first written up.

 5. Initials will not answer; fill all other blanks, age, etc.

 6. Demits or certificates of non-affiliation should always accompany petition for affiliation and be kept on file if the Brother is elected, otherwise returned to him.

 7. The reports of the members of the committee on investigation must be destroyed immediately following the ballot.

 8. A separate motion and vote must be had in each case. Striking from the roll is the only penalty for non-payment of dues. A majority vote sufficient.

 9. The closing of a Lodge of Master Masons closes the Lodge, in either or both of the other degrees previously opened and called
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to refreshment, although instead of being called to refreshment, they may be regularly closed if desired. The opening of a Lodge of Master Masons does not, however, open the Lodge in either of the other degrees, nor can they be called to labor without first being regularly opened.

10. Include all receipts since last Stated Communication.

Charges and Specifications**Section 5.02 For Charge.**

To the Master, Wardens and Brethren, of _____ Lodge, No. _____, A.F. & A.M., of Minnesota:

Brother _____, a Master Mason (or F. C. or E.A.),
of _____ Lodge No. _____ A.F. & A.M. of
whose residence is _____ hereby charged with unmasonic conduct, in
this, to-wit: (Then follow specifications.)

Dated _____, 20 _____, Minn.

(Junior Warden, or Senior Warden or other Brother), Accuser

(The form for specific Masonic offenses may be made to fit any offense, always bearing in mind, in stating the particular unmasonic conduct complained of, to give the time and place. Such specification immediately follows the charge as above in any case.)

Section 5.03 Notice to Accuser of Dismissal of Charge.

Hall of _____ Lodge, No. _____, A.F. & A.M.,
_____, Minnesota, _____, 20

To Brother _____:

You are hereby notified that the Master has decided that the charge and specification heretofore preferred and filed by you against Brother _____ does not constitute unmasonic conduct, and the same is therefore dismissed.

_____ Secretary

Section 5.04 Notice of Appointment of Trial Commission. Grand Lodge, A.F. & A.M., of Minnesota, _____, 20____
To Brothers _____ and

You have been appointed a Trial Commission to conduct the trial on the charge or charges of unmasonic conduct which have been preferred and filed by Brother _____ against Brother _____, a member of _____ Lodge No _____, a copy of the charge or charges being herewith furnished. I herewith appoint Brother _____ as chairman of the Commission.

Grand Master

Section 5.05 Notice to Accused of Charge. Hall of _____ Lodge, No _____, A.F. & A.M., _____, Minnesota, _____, 20 ____ Brother _____. Please take notice that at a Stated Communication of the above Lodge, held on the _____ day of _____, 20 ____ charges and specification of unmasonic conduct were preferred against you. You will further take notice that a Trial Commission has been appointed to take charge of the trial in relation to the charges preferred against you. This Trial Commission consists of the following Brothers:

_____ of Lodge No _____

_____ of Lodge No _____, and

_____ of Lodge No _____

Take notice that a copy of the written charges made against you and filed with the Secretary of _____ is hereto attached and made a part hereof as "Exhibit A."

You will take further notice that you have ten (10) days from the date hereof in which to file with the Grand Master an objection of prejudice and that, if none is filed within said ten (10) days, the Trial Commission will proceed with its duties in accordance with the Masonic law of this jurisdiction.
_____, Secretary

Section 5.06 Summons to Accuser and Accused of Time and Place for Taking Testimony and Other Evidence

To Brother _____, the accuser; and
To Brother _____, the accused:

You and each of you will take notice that the Trial Commission appointed to conduct the trial and take testimony and other evidence upon the charges of unmasonic conduct, preferred by Brother, as accuser, against Brother as the accused, heretofore filed and served as required by the Masonic law of this jurisdiction, will proceed to conduct said trial and take testimony and other evidence thereat, at the hall of

Lodge, No _____, A.F. & A.M., located at _____, on the _____ day of _____, 20____

at _____ o'clock ____ M. on said day. You and each of you are hereby summoned and required to be present at such time and place, with such witnesses as you may have, you and each of you and they to give testimony and present other evidence, if any there be, as to said charges.

Dated this _____ day of _____, 20____

Trial Commission

Section 5.07 Objection of Accused to Trial Commissioner. To the M. W. Grand Master: The undersigned _____ have been preferred of unmasonic conduct hereby objects to Brother _____ one of the Trial Commissioners. _____ evidence, on the ground that he is prejudiced against me.

Accused

Section 5.08 Summons to Witness. To Brother _____:

You are hereby summoned and required to appear before the Trial Commission, appointed to take testimony and other evidence

pertaining to a certain charge of unmasonic conduct heretofore preferred and filed against Brotherat the hall ofLodge, No, A.F. & A.M., located at, on the day of 19, at o'clock M. on said day, and then and there give testimony and present other evidence according to your knowledge in relation to said charge.

Dated this day of,20

Trial Commission

(The foregoing summons may be addressed to several witnesses if preferred, and in such case after the address, the words "and each of you" should be added.)

Section 5.09 Commission to Take Testimony. Master of ..Lodge, No, A.F. & A.M.

You are hereby appointed and are fraternally requested to act as commissioner and to take the testimony of your place, as a witness in the matter of charges and specifications for unmasonic conduct pending against .. a member of Lodge, No., A.F. & A.M. of at such early time and convenient to you and upon the interrogatories and cross-interrogatories hereto annexed reducing the answers to writing by numbers without repeating the interrogatories, and then having the witness subscribe the same done, certify the testimony and mail it to

....., Chairman of the Trial

Commission at, Minnesota.

Fraternally yours,

.....

Trial Commission

Section 5.10 Interrogatories to be Attached to Commission.

Interrogatories to be propounded to of
....., a witness to be examined before
Commissioner, on the annexed commission;
in relation to charges and specifications against Brother
....., a member of Lodge, No.
A.F.&A.M.of

Interrogatory 1. State your name, age and place of business.

Interrogatory 2. State whether or not you are acquainted with Brother . . ., the above named
accused; if so, for how long have you been acquainted with him?

Interrogatory 3. State whether or not you were on the day of,19, at (
here give the date and place where the specification alleges the
unmasonic act to have been committed); and, if so, whether you
saw the accused there.

Interrogatory 4. If you saw the accused at the time and place stated, state (here ask for the
information necessary to substantiate the charges and specification).

Interrogatory 5. If you know of anything else in regard to the charges and specifications against said
accused, state fully.

Cross-Interrogatories

Cross-interrogatory 1. Do you know what (here insert anything which will draw from the witness any
excuse or alleviating circumstance with reference to the charges and specifications)? State fully.

Cross-interrogatory 2. (If any other question is desired to be asked, it may be done here.)

Cross-interrogatory 2. (If any other question is desired to be asked, it may be done here.)

Section 5.11 Return of Commission.

Pursuant to the annexed commission, the undersigned took the evidence of
day of,19, at ...
testified in answer to the interrogatories and cross-interrogatories,
as follows:

To the first interrogatory, the witness says:
To the second interrogatory, the witness says:
Etc., etc.

I certify that the foregoing is the testimony of Brother
, the witness above named, taken before me by
virtue of the annexed commission.

Master of Lodge, No., A.F. & A.M.

Commissioner

Dated

Section 5.12 Stipulation for Commission.

It is hereby stipulated and agreed that Brother
Master of Lodge, No., A.F. & A.M., at
be and he is hereby appointed and requested to act as commis-
sioner and take the testimony of Brother, a member
ofLodge, No , at , a witness on
behalf of (either accused or accuser, as the case may be) upon the
annexed interrogatories and cross-interrogatories.

Accuser

Accused

Section 5.13 Notice to Accused of Result of Trial.

Hall of Lodge, No., A.F. & A.M. , Minnesota,
...,19

To Brother

You are hereby notified that the Trial Commission at a meeting
thereof on theday of ,19 , found
you guilty of unmasonic conduct upon the charges theretofore
preferred and filed against you in said Lodge, and as penalty therefor
adjudged that you be expelled (or such penalty as was inflicted)
from the rights and privileges of Masonry. You are entitled to appeal

from said judgment by written notice filed with the Secretary of the Lodge, within six (6) months from this n
, Secretary

[Lodge Seal]

Section 5.14 Notice of Appeal. To the M. W. Grand Lodge, A.F. & A.M. of Minnesota: Please take no judgment of a Trial Commission finding me guilty of unmasonic conduct upon charges heretofore preferred from the judgment of expulsion (or suspension, etc.) fixed as the penalty.

Dated Accused
....., 19

Section 5.15 Notice to Grand Secretary of Penalty.
Hall of Lodge, No., A.F. & A.M., Minnesota, .., 19
Grand Secretary.

Dear Sir & R. W. Brother:

This is to certify that a Trial Commission at trial of Brother, a member of Lodge, No. A.F. & A.M., upon charges of unmasonic conduct, did on the day of, 19, expel him (or suspend him indefinitely or for a period of) from all the rights and privileges of Masonry.

, Secretary

[Lodge Seal]

Section 5.16 Notice of Dismissal of Charges for Lack of Evidence.
Hall of Lodge, No., A.F. & A.M., Minnesota, .., 19
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To Brother

You are hereby notified that the charge of unmasonic conduct heretofore preferred and filed against you has been dismissed— the Trial Commission reporting that no evidence was produced in support thereof.

, Secretary

[Lodge Seal]

(The foregoing notice may be changed to a Notice for Accuser.) Section 5.17 Summons to Trial

Contempt, in Failing to Obey a Summons.

Hall of Lodge, No., A.F. & A.M., Minnesota, ,20__

To Brother

You are hereby summoned and required to be and appear before Lodge, No., A.F. & A.M., at its Stated

Communication, to be held at its hall on theday of , 20 __, ato'clock, and then and there show cause,

why you should not be punished summarily, as for a contempt, for your failure to obey the summons heretofore served upon you and which required you to be present and take part in the trial of a

Brother for unmasonic conduct on theday of , 20__

Hereof fail not, under penalty for violation of your Masonic obligation.

....., Master

Attest:, Secretary

Lodge Seal

Section 5.18 Notice to Lodge for Trial—Failure to Obey a Summons.

Hall of Lodge, No., A.F. & A.M.

....., the undersigned took the

evidence of

day of ,20 __, at, and said witness

testified in answer to the interrogatories and cross-interrogatories, as follows:

To all Brethren of the Lodge:

You and each of you are hereby notified to be in attendance at the Stated Communication of the Lodge to be held at its hall on the day of , 20 , for the purpose of the trial of a Brother (or Brethren, if more than one) for failure to obey a summons to the Lodge trial held on theday of , 20

, Secretary

[Lodge Seal]

Section 5.19 Notice in Lodge of Motion to Strike from the Roll. Brother gave notice that at a Stated Communication of the Lodge, to be held on the .day of 20 , a motion will be made to strike from the roll the following named members of the Lodge for failure to pay the dues next following their respective names, for which they are respectively one (l) year or more in arrears, to-wit:

Section 5.20 Notice to Member of Motion to Strike from the Roll. Hall of Lodge, No. , A.F. & A.M. , Minnesota, , 20

To Brother

You are hereby notified that you are indebted to the Lodge and are now delinquent, for the payment of dues amounting to \$ and that at a Stated Communication of the Lodge to be held at its hall on theday of ,20 ato'clock, a motion will be made to strike your name from the roll for non-payment of such dues—unless you shall have previously paid the same, or show satisfactory cause to the Lodge why you cannot pay them and should not be so stricken.

, Secretary

[Lodge Seal]

Section 5.21 Petition for Restoration to the Grand Lodge. , Minnesota, . , 19

To the M. W. Grand Lodge A.F. & A.M. of Minnesota:

The undersigned respectively states that he was expelled from the rights and privileges of Masonry (or suspended as the case may be) byLodge, No....., A.F. & A.M., on the day of, 19 ; that he hereby petitions for the restoration of such rights and privileges of Masonry, and as reason therefor states:

(Signed)

Section 5.22 Petition for Restoration to the Lodge. , Minnesota,,20

To the Master, Wardens and Brethren of

Lodge, No , A.F.&A.M.:

You are hereby notified that the undersigned has petitioned, and will apply to the Grand Lodge A.F. & A.M. of his rights and privileges as a Mason—basing such application upon said petition, of which a true copy is herev

Section 5.23 Proof of Service.

I,, Secretary (or whoever may have made the service) of Lodge, No., A.F. & A.M., hereby certify that I served the original notice (or summons), of which the within is a true copy, upon Brother , therein named, by handling the same to him personally, on the day of (or, if the service was by mailing, say: "By enclosing the same in an envelope, sealing the same, addressing it to address, affixing the necessary postage thereon, and depositing it in the United States mail at , Minnesota, for c Dated,20

[The foregoing form may be modified so as to cover several notices or summonses to Brethren (as in t from the roll, or a Lodge trial, where the form and dates are the same) in one proof of service.]

Section 5.24 Certifying By-Laws for Approval.

"This is to certify that at a Stated Communication of Lodge, No., A.F. & A.M., h,20, the hereto attached proposed amendment to the by-laws of this Lodge wa and read to the Lodge, and upon vote of said Lodge was referred to the Grand Secretary for reference Jurisprudence Committee for his inspection and correction, if necessary.

"That said proposed by-law was approved by a member of the Jurisprudence Committee, and it was thereupon read in open Lodge on day of _____, 20____, and the same was

then laid over to the Stated Communication held on the day of,20, and the membership of the Lodge was duly notified by mail on the proposed action by mailing to each member of the Lodge a notice summarizing the proposed amend-ments, of which the hereto attached is a true and correct copy of said notice so mailed to the membership of the Lodge as hereinafter stated.

"That said notice was mailed to each of the members of this Lodge on theday of,20, and that at a State Communication of said Lodge held on day of 20, said proposed amendment was considered, and the same was adopted by a vote ofin favor thereof and against, there being members present when vote was taken.

"Subject to the final approval of the M. W. Grand Master, the proposed amendment to the by-laws as he declared adopted ."

, Master

Attest:, Secretary

[Lodge Seal]

(Space below reserved for exclusive use of Jurisprudence Committee and Grand Master.)

Attached by-law amendments certified correct for final approval of Grand Master. (Date), 19

Member of Jurisprudence Committee

Approved this day of, 19

Grand Master

Section 5.25 Petition for Dispensation for a New Lodge.

To the M. W. Grand Master of Masons of Minnesota;

We, the subscribers, respectfully represent: That we are Master Masons in good standing in our respective Lodges, or hold demits from our former Lodges; that, having the prosperity of the Fraternity at heart, we are willing to exert our best endeavors to promote and diffuse the genuine principles of Freemasonry, and therefore pray for a dispensation empowering us to form and open a new Lodge, atin the County of to be namedLodge, and therein to discharge the duties of Masonry in a constitutional manner.

The place named ismiles distant from the nearest Lodge, and the territorial jurisdiction of the proposed Lodge will have a population of about We can secure a suitable hall and agree fully to furnish the same with the necessary furniture and paraphernalia without delay. We are certain of obtaining several petitions for the degrees from first-class men, in the near future and are confident of our ability to build up and sustain a prosperous and harmonious Lodge.

We forward herewith our demits, or receipts for dues to December thirty-first (31st) next, the fee of Twenty-five Dollars (\$25.00 and the recommendation of the nearest Lodge (or of at least two (2) Lodges if of concurrent jurisdiction).

We recommend for Master, Brother, for Senior Warden, Brother, and for Junior Warden, Brother; and should our petition be granted, we promise a strict compliance with the orders of the Grand Master, and the requirements of Masonic law and usages.

Dated atthisday of20_____ .

Member of or
Names Age Occupation State of Demit from No. State Birth Lodge

This is to certify that at a Stated Communication of
Lodge, No....., A.F. & A.M., held at
Minnesota, on the day of20, the Lodge
voted to recommend the within petition of certain Brethren for the
formation of a new Lodge at, Minn.

, Secretary

[Lodge Seal]

Instructions:

It is the wisest course for Brethren having in mind to petition for a dispensation for a Lodge, first to communicate with the Grand Master before circulating a petition, as he may know at once that it will be inadvisable to grant it. If the Grand Master does not discourage the project, blanks may be obtained of the Grand Secretary. The petition must have the signatures of at least twenty-five (25) Master Masons. Each petitioner must sign his full name and give the name, number and location of the Lodge to which he belongs, or the Lodge of which he was last a member. The petition must be sent to the Grand Secretary, accompanied by the petition fee (\$25.00), the demits or the current receipts for dues of the petitioners and the recommendation of the nearest Lodge, or at least two (2) Lodges in case of concurrent territorial jurisdiction.

With it should also be sent full information on the following points: The ability of those named as Master and Wardens to confer the degrees properly and successfully to conduct the affairs of a Lodge that a safe and suitable hall can be secured; of their financial ability to furnish said hall properly and to provide the necessary Lodge furniture and paraphernalia; that the population tributary is sufficiently large and prosperous and of such a class as to furnish enough material of proper quality to enable the Lodge to increase steadily in membership; that the place is not so near an existing Lodge as to weaken seriously the same or retard its growth. The petition and information will be laid before the Grand Master, who will decide whether to grant the same or not. If he decides adversely, the fee, demits and receipts will be returned.

If the Grand Master decides favorably, the Master to be named in the dispensation will be required to obtain a certificate from a Custodian of the Work that he is qualified to open a Lodge and work the degrees. After filing such certificate the Master will be notified to secure a hall, obtain the necessary furniture and supplies. When this is done he will notify the Grand Master, who will then order the Grand Secretary to issue the dispensation and forward it to the Master therein named. The latter will thereafter be, and it is, his duty to convene the petitioners and open his Lodge. At that first communication the dispensation will be read in full and recorded, the Master will appoint his other officers, the Brethren should ratify any preliminary action taken to obtain the dispensation, fix nights for Stated Communications and the fees for the degrees to be charged, and may thereafter transact any business which a chartered Lodge could do, concerning the reception and reference of petitioners for, balloting thereon after committees have reported and conferring the degrees, but no other business except that which may be incidental to its securing and furnishing a place of communication. The minutes of each communication should be carefully kept, including any preliminary communications held looking to the securing of the dispensation. At least ten (10) days before the next Annual Communication of the Grand Lodge the dispensation must be forwarded with such minutes properly recorded to the Grand Secretary, accompanied by a return, showing the work done by the Lodge under dispensation, and with it a remittance of Eight Dollars (\$8.00) for each candidate raised, and Twenty-five Dollars (\$25.00) additional as charter fee. The Lodge can thereafter do nothing until it receives a charter, or its dispensation is renewed by the Grand Lodge, except that it is permitted, when notified that a charter has been voted, to meet and elect the officers of a Lodge. The officers of a Lodge under dispensation are never installed. While the Lodge is not represented in the Grand Lodge, mileage and per diem are allowed its Master or his proxy thereat, the same as for a chartered Lodge in order that he may consult with the Committee on Lodges in reference to the matter of a charter. The charter members of a Lodge are those petitioners for the dispensation who file their demits with the Grand Secretary before the charter actually issues, and those who have received the Master Mason's degree therein while working under dispensation.

Section 5.26 Petition for Degrees.

, of _____, Minnesota, _____, 20____

To the Worshipful Master,

Wardens and Brethren of _____ Lodge, No
A.F. & A.M. of Minnesota:

The undersigned, unsolicited by friends and uninfluenced by mercenary motives, but prompted by a favorable opinion of the institution of Freemasonry, respectfully petitions for initiation into the mysteries thereof, and to become a member of your Lodge. Should my petition be granted, I promise to conform to the requirements of your by-laws and to the requirements of the established laws, usages and customs of the Fraternity.

THE FOLLOWING QUESTIONS MUST BE ANSWERED IN WRITING BY THE PETITIONER:

1. Do you have a sincere belief and trust in God?
2. Where and when were you born? Place? When? ..Present Age ?
3. Are you a citizen of the United States?
4. Where do you now live? (mailing address)
5. Where have you lived during the past year (give all addresses in full)?
.....
6. Where have you lived for the past ten (10) years?
7. What is your specific occupation and by whom are you employed.
.....
8. What has been your specific occupation, and by whom have you been employed during the preceding nine (9) years?
9. Have you ever been convicted of a felony?
10. Have you ever been rejected
by a Masonic Lodge? If yes, state name and address of each Lodge and year of
each
rejection
11. Were you ever a member of a DeMolay Chapter?
12. Do you have any serious physical handicap or chronic disability? If yes, please
explain
13. (Information for candidate to be supplied by the Secretary):

Lodge, to determine whether your Lodge has jurisdiction to accept him, and, if so, to determine his moral, intellectual, social and physical qualifications.

You are required by law to make a full report, and, if possible, hand this report to me on or before the next Stated Communication, but if unable to do so, should notify either the Master or myself and request an extension of time.

The questions on the back of this notice are intended to aid you in making your report by answering each immediately thereafter.

While you must sign the same, you will remember that, under the law only the Master or myself know of your appointment, and that no record connects you with this petition, or with the report you make, which will be destroyed immediately after the ballot is taken.

The petitioner states that he was born on
at ; that he has lived in Minnesota years,
and for the last year at (city, street and number)
.....; that his specific occupation is
for (name of concern); located at ;
whose specific business is; that he
has never been rejected by a Masonic Lodge (except by
Lodge No at);
and for the past ten (10) years his residences and occupations have
been as follows (give all residences and occupations as in his
petition):

.....

Dated Signed

(Secretary)

(Over)

Section 5.28 Report of Committeeman.

(Reverse side of Investigating Committee Form)

1. Have you personally seen and interviewed the petitioner relative to this petition?
.....

2. Is he a man of sufficient mental capacity to understand and value the lessons of Masonry and to pass the proficiency examinations?

3. Is he immoral, intemperate or a gambler? (Give particulars, if necessary.)

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5. Do you find his statements regarding his residence and nature of his occupations to be true and complete?

6. Does he habitually use profane or indecent language?

7. What is his general character and reputation in the community?

8. What is the character of his associates?

9. Does he pay his debts promptly?

10. Has he ever been through bankruptcy?(If yes, please comment.)

11. What dependents has he? .

12. Does he live with, and/or support them?

13. Would his membership be mutually beneficial?

14. If rejected before, did you verify that fact?

15. Does he have any physical handicap or chronic disability? (If yes, please comment.)

16. Any other statements or information? (Please comment.)

Do you recommend that this petition be granted?

Yes _____ No _____

Signed _____
(Committeeman)

Section 5.29 Petition for Reinstatement. , Minnesota,20

To the Master, Wardens and Brethren ofLodge,
No _____, A.F. & A.M., of _____, Minn.:

Having been stricken from the roll of your Lodge for non-payment of dues, on theday of ,19, and having paid in full the amount due the Lodge up to that date, I respectfully pray to be reinstated in your Lodge membership if found worthy. Should my petition be granted, I promise to conform strictly to the requirements of your by-laws and the established laws, customs and usages of the Fraternity.

(Sign full name for every initial)

Recommended by: Bro. Bro.
..... **Section 5.30** Request for Certificate of Non-Affiliation

When Stricken From the Roll.

To the Master, Wardens and Brethren of _____
Lodge, No _____, A.F. & A.M.:

Having paid all indebtedness against me, and being clear on the books, I hereby request a certificate of non-affiliation, as provided by law.

Dated _____ **Section 5.31** Certificate of Non-Affiliation.
Lodge, _____No_____,A.F.&A.M.,

_____, Minnesota, _____, 20

This is to certify that Brother _____, who has written his name in the margin and who was stricken from the roll of this Lodge on the _____ day of _____, 20____, for non-payment of dues, having paid in full the amount due the Lodge up to that date is now a non-affiliate Master Mason and clear on the books of this Lodge.

_____ Master

Attest: _____, Secretary

[Lodge Seal]

Section 5.32 Application for Demit. , Minnesota, _____, 20__

To the Master, Wardens and Brethren of _____Lodge

No _____, A.F. & A.M., of _____, Minn.:

I hereby respectfully apply for a Demit. My dues and other obligations are fully paid to date and I know of no charges pending against me, or any cause for same.

(Signature) _____

Section 5.33 Certificate of Demit. TO WHOM IT MAY CONCERN: The Master and Secretary of _____Lodge

No _____, A.F. & A.M., working under a regular and unforfeited charter from the Most Worshipful Grand Lodge of

Ancient Free and Accepted Masons of the State of Minnesota.

DO HEREBY CERTIFY, that Brother _____ who has written his name in the margin of this certificate was a Master Mason in good standing, and having discharged all dues against him and being clear on the books and being free from all charges, was on the _____ day of _____, A.D. 20 _____, A.L. 60 _____at his own

request, granted this DEMIT, and discharged from membership in said Lodge.

He was initiated , passed raised inLodge, No of . .

He has served a full term in the following Lodge offices viz.:

..... , Master

Attest:, Secretary [Lodge Seal]

This is to certify that the Lodge named above is a lawfully constituted Lodge working under the jurisdiction of the Most Worshipful Grand Lodge A.F. & A.M. of Minnesota.

Grand Secretary Section 5.34 Withdrawal from Membership.

20

To the Master, Wardens and Brethren of Lodge, No....., A.F. & A.M.:

I hereby withdraw from membership, under the provisions of Article XV, Section 3.190, General Regulations, and will assume the status of an unaffiliated Mason.

Section 5.35 Proxy for Grand Lodge Communications.

I hereby appoint W. Bro , a Past Master, and a member of my Lodge, to represent me as the (Master or Senior Warden or Junior Warden) of said Lodge in the Grand Lodge of Minnesota A.F. & A.M. at the next Annual (or Special) Communication thereof.

Master (or Senior Warden or Junior Warden) ofLodge, No, A.F. & A.M.

Dated . . Rev. 87

Section 5.36 Petition for Relief.

TO THE M. W. GRAND LODGE A.F. & A.M. OF MINNESOTA:

This is to certify that at a Stated Communication of Lodge, No. , of , Minnesota, held on theday of _____, 20 ____, the following resolution was adopted:

"Resolved that this Lodge hereby respectfully and fraternally requests that the Grand Lodge make an appropriation for the relief of Brother (or Brother's widow, etc.), a member of said Lodge."

In support of the said application the undersigned make the following statements:

- 1. Age of the Brotheryears. 2. His occupation is 3. He is unable to support himself unaided,

for the following reasons:

4. He owns the following described real estate, viz.:

.....

the value of which is \$

5. He owns the following personal property, viz.:

.....

valued at \$

6. He has no other property whatever.

7. He has no income whatever, except as follows:

7. He has no income whatever, except as follows:

8. His family consists of

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9. He lives at 10. His family lives at

11. His property is mortgaged as follows:

12. The Lodge has assisted him during the past year to the amount of \$

13. The Lodge has paid out for other charity during the past year \$

14. The Lodge has members; its dues are \$; it has cash in treasury \$; unpaid dues \$

it owns real estate and personal property valued at \$, of which the furniture and paraphernalia are valued at \$, and its total indebtedness is \$. -.....

15. The Brother has been relieved heretofore by the Grand Lodge as follows:

, Master

Attest:, Secretary

[Lodge Seal] Dated:

(If the foregoing petition is made during the recess between Annual Communications, it will be sent to the Grand Master or the Grand Secretary; if at the Annual Communication it will be filed with the Grand Secretary. See Article VII of Constitution.)

Section 5.37 Request for Waiver of Jurisdiction.

WHEREAS, has petitioned Lodge, No, A.F. & A.M., for the degrees of Masonry and who states in his petition that he resides at

....., same being in the territorial jurisdiction of Lodge, No. _____, A.F.&A.M.

THEREFORE, BE IT RESOLVED, That Lodge, No., A.F. & A.M., request Lodge, No A.F. & A.M., for a waiver of jurisdiction.

FORMS and PETITIONS 175 The reason for the request is W.M.

, Secretary
(Lodge Seal)

Section 5.38 Granting a Waiver of Jurisdiction. BE IT RESOLVED byLodge, No.____
a Stated Communication thereof held
at that the request ofLodge, No _____, located at
_____, for a waiver of jurisdiction over the petition
of for the degrees of Masonry be and is hereby
granted.

Upon vote of said Lodge, the foregoing resolution was duly adopted .
W.M.

Attest: Secretary
[Lodge Seal]

Section 5.39 Petition for Dual Membership, Affiliation or Restoration.
of Minnesota,, 20____

To the Worshipful Master, Wardens and Brethren of
..... Lodge, No.____, A.F. & A.M.:

I, the subscriber. a non-affiliated or an affiliated Master Mason, declaring my continued
sincere belief and trust in God, and desiring to assume the duties and responsibilities of dual
membership, active Lodge membership or to transfer my membership to your Lodge,
respectfully petition to be admitted as a member of your Lodge, if found worthy. Should my
petition be granted, I promise to conform strictly to the requirements of your by-laws and
to the established laws, customs and usages of the Fraternity. I submit herewith my demit
or proof of good standing fromLodge,
No. _____, City of _____, State of _____

My petition is fordual membership;
affiliation;restoration.

I was born on theday of ,20, at the City of, State of

My residence is (telephone number, street number and zip code)

My specific occupation is; for

I was initiated, passed, and raised byLodge, No of

I have never been rejected by a Masonic Lodge, except (Give dates and Lodges)

For the past ten (10) years I have lived at

.....

(Be specific)

and my occupation was I have have notpaid the Minnesota Masonic Home Assessment in full. Signed

The undersigned members of said Lodge, being personally acquainted with the petitioner and believing his statements to be true, recommend him as proper material for affiliation, restoration or as a dual member of said Lodge, and have notified him of the Grand Lodge requirements pertaining to the above mentioned assessment.

Recommended by Brothers:

Address

Address

Section 5.40 Certificate of Membership.

TO ALL, ANCIENT FREE AND ACCEPTED MASONS

Greeting Know Ye, That our Brother . . . who has signed his name in the margin hereof is a Master Mason and a member of _____ Lodge, No.____

of _____, Minnesota, and as such we recommend him to the favor and protection of all Masons.

Given under our hands and the seal of the Lodge at _____ this _____day of __, A.D., 20 _____ A.L., 60

Secretary

W.M

(Lodge Seal)

This is to certify that the Lodge named above is a lawfully constituted Lodge working under the jurisdiction of the Most Worshipful Grand Lodge A.F. & A.M. of Minnesota.

Grand Secretary

Section 5.41 Certificate of Intention to Transfer. This is not a Demit. Regular Demit must be secured from Demitting Lodge to complete transfer. Certificate to be used in connection with transfer of membership to another Lodge in Minnesota.

Lodge No....., A.F. & A.M.,
Minn.....,20

To the Secretary of _____ Lodge No
A.F. ~ A.M., _____, Minn.

Dear Sir and Brother:

This is to certify that Brother _____ is a member of this Lodge in good standing.

Fraternally yours,

_____Secretary

[Lodge Seal]

inLodge
No.....

(If not used within three months from above date this certificate becomes NULL and VOID.)

Shall not be issued after October or received after first Stated Communication in November.

Section 5.42 Certificate of Good Standing.

Hall of Lodge, No....., A.F. & A.M.,
located at , Minnesota, working under
the jurisdiction of the Most Worshipful Grand Lodge
of A.F. & A.M. of Minnesota,

Greetings: This is to certify that
Brother Initiated . PassedRaised
is a member in good standing of this Lodge; that his dues are paid
up to the date of this certificate; that he is not under charges, nor
indebted in any official capacity to this Lodge.

This certificate shall not be received by a Lodge for purpose of election to membership
after the first Stated Communication in November. This is not a demit and if elected to
another Lodge, a regular demit must be secured by the Secretary of the electing Lodge to
complete transfer.

A certificate of good standing after three months from the date hereof is null and void.

Date:

Secretary

[Lodge Seal]

**CHAPTER VI
FORM FOR LODGE BY-LAWS**

Note!

The following form of by-laws may be used by any Lodge as a model for by-laws, with such changes as may be desired, and as do not conflict with the laws of the Grand Lodge. All Lodges are now required to have, and are provided with, a Masonic Code containing the laws of this Grand Jurisdiction. There is, therefore, little need to repeat Masonic law in the by-laws as the Code is presumed to be in the Lodge hall at all Communications. By-laws as well as amendments thereof must be adopted according to Article XII, Section 3.149, General Regulations.

BY-LAWS
of
_____ Lodge, No ____, A.F. & A.M.

Article I

Lodge Name, Title and Communications

Section ____ The name and title of this Lodge is " _____ Lodge, No ____, Ancient Free and Accepted Masons of Minnesota."

Section ____ The authority of this Lodge is a charter granted on the ____ day of _____, A.D. 19 ____, by the Most Worshipful Grand Lodge of Ancient Free and Accepted Masons of Minnesota, to whose Constitution, Regulations, Laws, Rules and Edicts, the most implicit respect and obedience shall ever be paid by this Lodge and its members.

Section ____ The Stated Communications of this Lodge shall be held on the ____, of each month. The hour of communication shall be at ____ o'clock P.M.

Section ____ Special Communications may be called by the Master as provided and for the purposes specified in Article XII, Section 3.127, General Regulations

Article II

Membership

Section ____ The members of this Lodge are its charter members, as defined in Article XII, Section 3.118, General Regulations, and all others who have received or who may hereafter receive the degree of Master Mason therein, or in another Lodge at its request, except those upon whom the degree was or may be conferred for another Lodge; and all non-affiliates who have been or may be admitted to membership therein,—and whose membership has not been or may not be ended in a legal manner.

Section ____ A demit shall be granted to any member of this Lodge in good standing, whose dues are fully paid, and who is clear on the books, and who is clear of charges, (except the Master or a Warden), upon application for the same, in accordance with the provisions of Article XV, Section 3.185, General Regulations.

Section ____ Any member of this Lodge in good standing (except the Master or a Warden), whose dues are paid, who is clear on the books and who is free of charges may withdraw from membership by filing written notice, as provided by Article XV, Section 3.190, General Regulations.

Article III

Election and Duties of Officers

Section ____ The elective officers of this Lodge are Master (whose title is Worshipful), Senior Warden, Junior Warden, Treasurer and Secretary, who shall be elected by ballot and majority vote at the Stated Communication in _____ annually.

Section ____ The Master, immediately after his installation shall appoint the following officers: Senior Deacon, Junior Deacon, Chaplain, Senior Steward, Junior Steward, Marshal, Lodge Education Officer and Tyler.

Section ____ The installation of officers shall take place if practicable on or before the next Stated Communication, after their election or appointment.

Section ____ The Master and Wardens are a standing committee on charity, whose duty it shall be to attend to the necessities of members of this Lodge, their widows and orphans; and they are hereby authorized to draw on the funds of the Lodge, between Stated Communications, for not exceeding Five Dollars (\$5.00) for charitable purposes in a given case, unless a larger limit has been authorized.

Section ____ The Master shall appoint, after his installation, a finance committee, consisting of three (3) members, who shall examine all bills and demands against the Lodge and report in writing thereon, and shall make a detailed report in writing of the financial affairs of the Lodge at the Stated Communication in _____ annually.

Section ____ The duties of the Master shall be such as traditionally belong to his office, and as may be required by the Constitution, General Regulations and Laws of the Most Worshipful Grand Lodge of Minnesota and the ancient law, rules and usages of Masonry.

Section ____ In the event of the death, or the absence from the jurisdiction either temporarily or permanently, of the Master, or of his inability for any reason to serve his Lodge—the Senior Warden and Junior Warden, in order, will succeed to his duties and prerogatives, except to install officers.

Section ____ The Treasurer shall receive all moneys from the Secretary, receipting for the same, and pay them out only upon the order of the Master and with consent of the Lodge, as attested by the Secretary. He shall prepare a correct, detailed report of his account and submit the same to the Lodge at the last Stated Communication in _____ annually. He shall pay over all moneys of the Lodge and deliver all books, papers and information in his possession concerning the financial condition of the Lodge, to his successor, immediately upon the installation of the latter.

Section ____ It shall be the duty of the Secretary to keep the records and record all proceedings of the Lodge proper to be written; to receive all moneys of the Lodge and pay the same over to the Treasurer, taking his receipt for the same; attest all orders of the Master upon the Treasurer; to make out all reports to the Most Worshipful Grand Lodge; and, at the last Stated Communication in _____ annually, submit a full report in writing of all moneys received and orders drawn on the Treasurer, as well as of all changes in Lodge membership which have occurred during the year.

Section . The Tyler shall take care of the jewels, furniture and regalia; serve all notices when required by the Master; open and close the Lodge hall and see that the same is properly warmed and lighted for each communication; and tile the Lodge at all of such communications; and for his services he shall receive ____ Dollars for each meeting at which he tiles.

Article IV Petitions for Degrees, Affiliation and Membership

Section . Petitions for the degrees and for affiliation must be in writing and shall contain all the data required by Sections 3.153 and 3.154, Article XIII, of the General Regulations, and should be upon blank forms as found in the Masonic Code.

Section ____ A petitioner for affiliation, dual membership, reinstatement and restoration shall not be in the Lodge while it is balloting upon his petition.

Section ____ An elected petitioner for degrees must present himself within one (1) year after notification of election, or he must file a new petition which must take the same course as the original.

The Lodge may for good cause grant the petitioner additional time, and the minutes shall show such extension; otherwise he cannot have the Entered Apprentice degree conferred upon him as a courtesy.

Article V Finances

Section ____ The fees for the degrees shall be as follows: With petition (must be at least one-third (1/3) full degree fees) \$_____.

For degree of Entered Apprentice \$ _____.
For degree of Fellow Craft \$ _____.
For degree of Master Mason \$ _____.

Section ____ The dues of this Lodge shall be _____ Dollars per year for each member, payable in advance, and a proportional amount for an unexpired part of the Lodge year.

Section ____ The Lodge may relieve any poor Brother who is unable to pay his dues, from paying the same at any Stated Communication as provided by Article XII, Section 3.120 of the General Regulations, but such exemption does not absolve the Lodge from the payment of Grand Lodge dues upon such member.

Section ____ Any member in arrears for more than one (1) year's dues may be stricken from the roll in the manner prescribed by Article VII, Section 3.80, General Regulations.

A Lodge cannot have a by-law allowing a member to pay Lodge dues by installments. Lodge by-laws shall prescribe Lodge dues of not less than Eleven Dollars (\$11.00) per year for each member, payable in advance, and a proportional amount for an unexpired part of the Lodge year. Lodge by-laws may, however, prescribe annual dues of not less than Two Dollars (\$2.00), plus the amount of annual per capita due the Grand Lodge for its operation and the maintenance of the Minnesota Masonic Home.

Article VII Rules of Order for Business

Section ____ The order of business at Stated Communications of this Lodge shall be as follows, subject to the will and pleasure of the Master:

- (a) Reading minutes of last Stated and all intervening Communications and approval thereof (if not already approved).
- (b) Petitions for degrees, affiliation, etc. (c) Reports of committees. (d) Balloting on petitions. (e) Unfinished business. (f) New business. (g) Work. (h) Reading and approval of minutes of the present communication .

Section ____ The rules of order at all communications shall be these by-laws, the constitution, laws, rules and edicts of the M. W. Grand Lodge and all other Masonic usage.

Section ____ A majority vote shall decide all questions not otherwise provided for.

Amendments

Section ____ The foregoing forms, rules of order and procedure, or any part thereof. may be amended as provided by Article XII, Section 3.149, of the General Regulations.